



# West Gallery Music Association

## Autumn Weekend Gathering

Belsey Bridge, Ditchingham, Bungay, NR35 2DZ

Friday 20 to Sunday 22 October, 2017

### Event Booking Form

#### Personal details



No more than two people per form.

Forms can be downloaded from the WGMA website [www.wgma.org.uk](http://www.wgma.org.uk) or requested by e-mail to [jane@forgefolk.com](mailto:jane@forgefolk.com)

<b>Primary contact</b> (to whom all related correspondence will be addressed)		WGMA member? <b>YES NO</b> (please circle as appropriate)	
Name:		e-mail:	
Postal address (including post code)		Telephone:	
		Mobile:	
Quire: (Are you currently a member of a West Gallery Quire? If so, which one?)		Vocal range? <b>S A T B</b> (please circle as appropriate)	
Special dietary needs: (please be specific - but note that we cannot guarantee to meet your requirement)		Instrument?	Preference? Sing Play Both (please circle as appropriate)

<b>Second person</b> (note: correspondence will be sent to the primary contact)		WGMA member? <b>YES NO</b> (please circle as appropriate)	
Name :		e-mail:	
Quire: (Are you currently a member of a West Gallery Quire? If so, which one?)		Vocal range? <b>S A T B</b> (please circle as appropriate)	
Special dietary needs: (please be specific - but note that we cannot guarantee to meet your requirement)		Instrument?	Preference? Sing Play Both (please circle as appropriate)

Send the completed booking form and a cheque for payment in full to:

**Jane Waltho, 15 Heritage Court, Lichfield WS14 9ST**

to arrive before 22 September 2017. Please note the higher prices that apply to bookings received after that date.

Your booking will be confirmed by e-mail or telephone. If you have one, please provide a valid e-mail address that you monitor regularly. If you require confirmation by post, please enclose a stamped addressed envelope.

The WGMA Committee may at its discretion and in accordance with its agreed policy\* award grants to assist attendance at WGMA events. Applications may be submitted in confidence to any Committee member for forward transmission to the Committee.  
\* WGMA policy document 'Grants to assist attendance at WGMA events' may be obtained from the Secretary or viewed on the WGMA website.

# Booking details: WGMA Autumn Weekend, 2017

## Weekend rates (residential)

Please indicate number required in the appropriate boxes.

Closing date for early bookings

Consisting of music book, accommodation on Friday and Saturday nights, and the following meals and refreshments:

**Saturday:** breakfast, morning coffee/tea, lunch, afternoon coffee/tea, dinner.

**Sunday:** breakfast, morning coffee/tea, lunch, afternoon tea with cakes.

**22 September 2017**

### Room type:

**early booking**

to be received before 22 September 2017

**late booking**

received on or after 22 September 2017

Single - ensuite	per person	£180	<input type="checkbox"/>	£210	<input type="checkbox"/>	subtotal =	<input type="text"/>
Double - ensuite	per couple	£360	<input type="checkbox"/>	£420	<input type="checkbox"/>	subtotal =	<input type="text"/>
Twin - ensuite	per couple	£360	<input type="checkbox"/>	£420	<input type="checkbox"/>	subtotal =	<input type="text"/>

**Note:** There are four basic (not ensuite) single rooms available at the rate shown below. They will be allocated in order of receipt of booking forms.

Single - not ensuite	per person	£135	<input type="checkbox"/>	£165	<input type="checkbox"/>	subtotal =	<input type="text"/>
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## Day rates (non-residential)

Please indicate number required in the appropriate boxes.

<b>Saturday and Sunday (excluding meals)</b>	per person	£65	<input type="checkbox"/>	subtotal =	<input type="text"/>
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Consisting of music book, morning coffee/tea, afternoon coffee/tea

<b>Saturday only (excluding meals)</b>	per person	£35	<input type="checkbox"/>	subtotal =	<input type="text"/>
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Consisting of music book, morning coffee/tea, afternoon coffee/tea

<b>Sunday only (excluding meals)</b>	per person	£35	<input type="checkbox"/>	subtotal =	<input type="text"/>
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Consisting of music book, morning coffee/tea, afternoon coffee/tea

**Note:** main meals (lunch and dinner) are not included in these Day rates. If you are not resident and require meals at the venue, please book them below ...

## Other options:

Please indicate number required in the appropriate boxes.

<b>Friday dinner</b> (per person)	£10	<input type="checkbox"/>	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <p><b>Note:</b> All residents requiring dinner on <b>Friday</b> evening must book it here.</p> </div>	subtotal =	<input type="text"/>
<b>Saturday lunch</b> (per person)	£9	<input type="checkbox"/>		subtotal =	<input type="text"/>
<b>Saturday dinner</b> (per person)	£10	<input type="checkbox"/>		subtotal =	<input type="text"/>
<b>Sunday lunch</b> (per person)	£9	<input type="checkbox"/>		subtotal =	<input type="text"/>
<b>Audio CD recording of the weekend</b>	£6	<input type="checkbox"/>		Pre-order: includes packing and postage.	subtotal =

Please enclose a cheque payable to West Gallery Music Association for the total amount due. Cheques will be banked on or after 22 September 2017.

Total =

### Cancellations and Refunds policy:

Cancellations received before 22 September 2017 will qualify for a full refund. In such cases the cheque sent with the booking form will not have been presented to the bank and will be destroyed.

Cancellations received on or after 22 September 2017 are likely to expose the Association to unrecoverable costs. In such cases refunds may be made, at the discretion of the WGMA Committee, after due consideration of the overall financial position of the event.

**We try** to refine this form each time it is used, in order to facilitate administration and enable members to complete it without ambiguity. Constructive suggestions are always welcome.